

Permit No: _____

Date Approved/ Disapproved	PD	Fire	Traffic	PW

Office Use Only



CITY OF SUGAR LAND PARADE APPLICATION

1. Applicant Name: _____

Home Address: _____

Telephone

Number: _____

Contact Person & Phone Number: _____

Address Permit can be mailed to: _____

2. If the parade is proposed to be conducted for, on behalf of, or by an organization, list the name, address, and telephone number of the headquarters of the organization and of the authorized and responsible heads of such organization.

Organization: _____

Address: _____

Telephone Number: _____

Head of Organization: _____

3. Date of Parade & Chairman: _____

Address: _____

Telephone Number: _____

4. The parade will assemble at the location of _____

_____ : _____ (a.m./p.m.). The starting point of the parade will be at the location of

_____ ; the route to be traveled will be _____

_____ ;

and the termination point will be at the location of _____.
(A route map is very helpful.)

5. The parade will begin at _____:_____ (a.m./p.m.) and will terminate on or before
_____:(a.m./p.m.).

6. The parade will consist of approximately _____ persons, _____ animals, and _____
vehicles. Type of animals, if any_____. Type
of vehicles, if any _____.

7. Purpose of parade_____.

8. Additional Comments/Information:_____

_____.

By signature below, I certify the above information to be true and correct. Any misrepresentation made
in this application, intentional or otherwise, is valid grounds for permit denial both in the present and at
all future times.

Signature_____

Date_____



CITY OF SUGAR LAND
Special Events / Parade Permit City Contacts

Heather Shaw, Development Services Secretary
(281) 275-2277

(Your contact for submitting Special Events/Parade Permit applications, relaying information to other departments regarding submittals, and issuing permits)

Police Department - Operations Bureau

(281) 275-2510

Lt. Stan Novak

Lt. Justin Joyce

Lt. David Marcaurele

Lt. Michelle Allen

(Your contact for traffic issues and hiring off-duty Police Officers)

Fire Department

Glenn Turner Jr., Assistant Fire Chief (281) 275-2861

(Your contact for fire department review and approval of event permits)

Paula Allen, Fire Prevention (281) 275-2852

(contact to coordinate special permits and/or inspections)

Special permits and/or inspections (possibly fees) required for public use:

Temporary structures/tents of greater than 200 Sq. Ft.

Amusement/Carnival rides

Fireworks Display (State License required)

Capt. Mick McLemore, Public Education (281) 275-2859

(contact for fire department participation at events)

Public Works Department (281) 275-2450

Chris Cameron, Traffic Div.

(Your contact for traffic issues and renting traffic cones)

Mike Wilkinson, Sr. Contract Inspector

(Your contact to make sure there won't be any street rehab planned in the event area)

Health Inspections (281) 275-2278

David Schneider, Chief Sanitarian

(Your contact for temporary health permits, should you have any food or drinks that aren't prepackaged and/or temperature-sensitive)